



## **Lee Perry**

### Administrative Assistant

Lee joined ESI in 2013 part-time as an administrative associate. Eventually she was offered a full-time position bringing over 20 years of administrative experience. Ms. Perry assists in managing the busy schedules of the principals and efficiently handles daily office tasks. She is also an appointed Notary Public for the Commonwealth of Pennsylvania—Philadelphia County.

### Previous Experience

Prior to joining ESI, Lee worked for the City of Philadelphia, Department of Commerce where she gained experience in economic and international development. She attended Temple University for Court Reporting and LaSalle University for Business Administration. She has received numerous certifications throughout her career and has attended a vast array of seminars and conferences related to her duties.

### Education

Business  
Administration  
LaSalle University

Court Reporting  
Temple University

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### Contact

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